



## Company

Learning Lab Kobe (LLKobe) is a personalized learning center that provides 1-on-1, small group and extracurricular, educational programs to the Kobe area. Our focus is on bringing progressive, innovative teaching methods to the internationally-minded families of Kobe, Japan.

## Start Date:

\*August 1, 2021-July 31, 2022

\*Summer school position available from June 2021 (please inquire if interested in that position)

## Contract/Salary & Location

<p><b>Work Type: Full-time, Contract</b></p> <ul style="list-style-type: none"><li>• Visa sponsorship available</li><li>• 100% flight &amp; transportation covered from U.S. to Japan</li><li>• ¥50,000 moving cost stipend</li><li>• Initial contract is 1-year with an option to extend</li></ul> <p><b>Salary:</b> 250,000-300,000 ¥ per month depending on experience 35 work hours per week; 5 work days (including 1-hour break per day)</p> <p><b>Benefits:</b> Commutation reimbursed up to ¥1,000 per day 50% national health insurance covered 50% social insurance covered Unemployment insurance covered 1 paid work week off per semester (Sep-Dec, Jan-June, July-August); 3 weeks total Paid sick leave More details available...</p>	<p><b>Location:</b></p> <p>〒658-0051 HYOGO-KEN HIGASHINADA-KU SUMIYOSHI HONMACHI 2-16-2 DAINI YAMAGUCHI BUILDING 1F <a href="http://llkobe.com">llkobe.com</a> <a href="https://g.page/learninglabkobe?share">https://g.page/learninglabkobe?share</a></p> <p>15 minutes from Kobe, Japan 30 minutes from Osaka, Japan</p>
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## Sample work schedule 1 (4 weekdays, 1 weekend):

Tuesday-Friday, 2:00-9:00 pm

Saturday, 9:00 am-4:00 pm



Mondays & Sundays off

Job posting: Full-time Learning Center Teacher

**Sample work schedule 1 (4 weekdays, 1 weekend):**

Monday, Tuesday, Thursday, Friday, 2:00-9:00 pm

Saturday, 9:00 am-4:00 pm

Wednesdays & Sundays off

**Job Responsibilities**

- Independently and team-teach group classes (up to 10 children) in science, coding programs
- Create lesson plans and curricula using backwards planning method; training can be provided
- Establish and nurture beneficial relationships with students
- Use student-centered, project-based learning pedagogies
- Encourage inquiry, curiosity and communication
- Provide guidance on improving self-management and organizational skills
- Maintain an empathetic attitude toward learners
- Carry out preparation and record-keeping duties such as filing, typing, copying, scanning, etc.
- Handle sensitive information in a confidential manner
- Aid students in handling electrical tools/construction projects safely
- Purchase supplies from nearby shops/stores
- Maintain a sanitary and organized classroom environment
- Assist in the preparation of requested progress reports and recommendations (informal or formal)

*Seasonal Workshops*

- There are 1- week seasonal workshops in October, December and March. The workday is altered to 9:00-4:00, M-F during the weeks of those workshops. Teachers have the option to work during those workshops or take their paid week-long break at that time. There will be a pay bonus of ¥50,000 for teachers who complete seasonal workshops.
- There is a 6-week summer school from June to August. There will be a pay bonus of ¥50,000 per week of work. Teachers will be given 1 week paid leave during summer school period.



## Job posting: Full-time Learning Center Teacher

### Requirements:

- Native English speaker or have completed their secondary and/or tertiary education in international, English programs
- Teacher's certification (K-6 preferred) or equivalent experience
- Bachelor's Degree (preference will be given to science degrees)
- Computer literate, Mac experience preferred
- Hand-building skills (ex. crafting, tinkering, woodworking, gardening, etc.)
- Compassionate attitude
- Former experience studying or working in Japan

### Desired:

- Google Suite (Google Docs, Google Drive, etc.)
- Gaming or gamification experience
- Experience teaching any ages 4-18
- Flexible, adaptive attitude
- Experience with design thinking or student-centered learning
- Inclusive, respectful attitude
- Familiarity with International Baccalaureate program

### Please have an interest in two or more of these areas:

- Science
- Coding/Programming
- Robotics
- Engineering
- Design
- Special education
- Reading

### **How to apply**

Email a cover letter and resume to [lee@llkobe.com](mailto:lee@llkobe.com).