



Company

Learning Lab Kobe (LLKobe) is a personalized learning center that provides 1-on-1, small group and extracurricular, educational programs Higashinada-ku. Our focus is on bringing progressive, innovative teaching methods to internationally-minded families. We teach in accordance with the IB programme. The majority of our students attend international schools in Kansai. Importantly, this is not a language school. In general, ALT experience is not relevant to the job positions.

Successful applicants will be offered positions in the STEM & Writing Intensive programs run during the international school breaks.

Tutors will most likely be teaching in the following areas:

1. Literacy (training would be provided by LLKobe)
2. Self-management skills
3. IB MYP and Diploma subjects

Location:

〒658-0051

Hyogo-ken Higashinada-ku
Sumiyoshi Honmachi 2-16-2
Daini Yamaguchi Building 1F
Sumiyoshi, Hyogo, Japan

Schedule:

- Flexible scheduling, depends on students scheduled for that time.
- Weekday hours are:
 - Mon, Tues, Thurs, Fri: 4:00-9:00 pm
 - Wed: 3:00-9:00 pm
- Weekend hours are:
 - Sat/Sun: 9:00-9:00 pm

Contract/Salary Information

<p>Work Type: Contract, Part-Time</p> <p>Visa: Spousal, long term resident, or student acceptable</p> <p>Trial information: There will be a trial period of 3 months, during which the salary will be 3,000円 per hour.</p>	<p>Hourly salary: 3,500-4,000円 per hour depending on experience and lesson type (private tutoring or group lessons)</p> <p>Transport costs reimbursed up to ¥1,000 per day</p>
---	--



Job Responsibilities

- Teach private lessons (1-3 children) or group classes (up to 8 children)
- Establish and nurture beneficial relationships with students and families
- Use student-centered, project-based learning pedagogies
- Encourage inquiry, curiosity and communication
- Provide guidance on improving self-management and organizational skills
- Maintain an empathetic attitude toward learners
- Plan and prepare lessons in relevant subjects
- Complete regular Professional Development tasks, courses or meetings
- Carry out preparation and record-keeping duties such as filing, typing, copying, scanning etc.
- Handle sensitive information in a confidential manner
- Aid students in handling electrical tools/construction projects safely
- Purchase supplies from nearby shops/stores
- Maintain a sanitary and organized classroom environment
- Assist in the preparation of requested progress reports and recommendations (informal or formal)

Requirements:

- Native English speaker or have completed their secondary and/or tertiary education in international, English programs
- Bachelor's Degree
- Computer literate, Mac experience preferred
- Current, valid visa (Working, Spousal/Resident ok)
- Hand-building skills (ex. crafting, tinkering, woodworking, gardening, etc.)
- Compassionate attitude
- Growth mindset

Desired:

- Undergraduate degrees majoring in English Literature, Child Development or Education
- Google Suite (Google Docs, Google Drive, etc.)
- Experience teaching any ages between 4-18
- Flexible, adaptive attitude
- Experience with design thinking or student-centered learning
- Inclusive, respectful attitude



Job posting: Tutor/Teacher

Please have an interest in one of these areas:

- Science
- Coding/Programming
- Robotics
- Engineering
- Design
- Special education
- Reading
- Philosophy

How to apply

Email a cover letter and resume to info@llkobe.com. Please specify which day/time blocks you would be available to work.